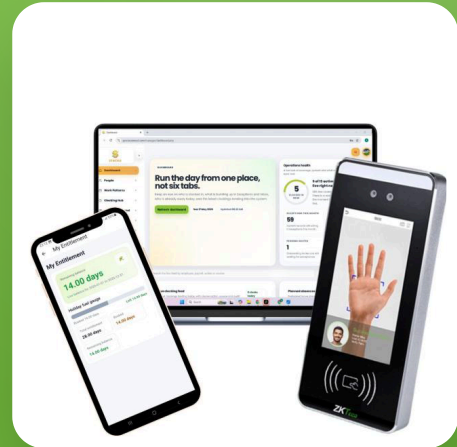


THE COMPLETE BUYER'S GUIDE

Workforce management built on three decades of UK experience

Time and attendance, HR and site safety software, and how to choose the right system for the way your business works.



A practical guide to everything CompuTime covers, and how to choose between Syncro and Realtime for the way your business works.

Time & Attendance

Absence

HR

Site Safety

Access Control

— ABOUT COMPUTIME

Thirty years of helping UK businesses take control of their workforce

Established in 1989 and based in Leeds, Computime has spent more than three decades helping UK organisations replace manual processes with accurate, automated workforce management. From traditional time clocks to fully integrated digital systems, we help businesses track employee hours accurately, reduce payroll errors and stay compliant with UK working time regulations. Our systems scale from 10 to 5,000 employees and are backed by a dedicated UK support team. When you call, you speak to someone in Leeds, not an overseas call centre.

<p>800+ UK businesses trust Computime systems</p>	<p>30+ Years of workforce management experience</p>	<p>4.4 Trustpilot rating, rated Excellent</p>	<p>UK Leeds based support and development</p>
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— INDUSTRIES WE SERVE

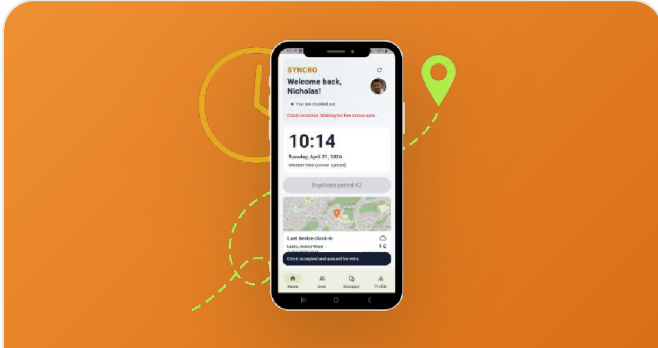
<p>Construction</p>	<p>Manufacturing</p>	<p>Logistics & transport</p>	<p>Healthcare & NHS</p>
<p>Retail</p>	<p>Hospitality</p>	<p>Education</p>	<p>Facilities management</p>

One connected platform

Time and attendance, absence, HR, job costing, fire roll call, visitor management and access control all work together in a single, integrated system, with payroll ready exports to Sage, Pegasus and QuickBooks.

Syncro and Realtime: choose the right fit

Computime offers two systems. They share the same foundation and the same depth on time, attendance and absence, but they take different approaches. The choice comes down to how modern and simple you want the day to day experience to be, and how wide a feature set you need.



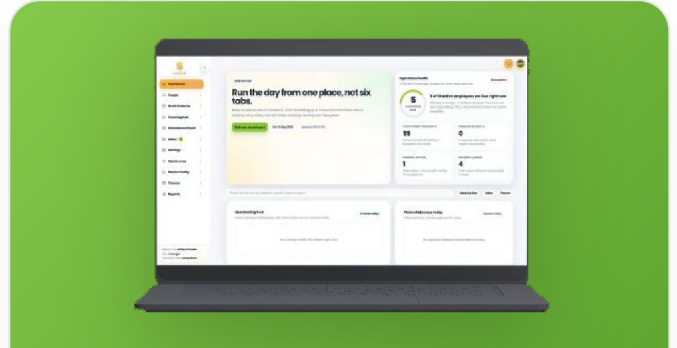
MODERN · WEB & APP

Syncro

Our modern, web and app based system, built around ease of use and speed. Employees clock in and out from anywhere by smartphone, with GPS location, holiday requests and timesheets in one simple app.

- ✓ GPS mobile clocking, Android and iOS
- ✓ Fast and intuitive, minimal training
- ✓ Works offline with automatic sync
- ✓ Self-service holidays and timesheets

Best for: remote, field and mobile teams who want fast, modern clocking focused on time, attendance and absence.



POWERFUL · INSTALLED SOFTWARE

Realtime

Our most powerful option, an installed application with your data stored securely in the cloud. It matches Syncro on time and attendance, then adds a much wider set of modules for HR, documents and site safety, all in one connected platform.

- ✓ HR module with employee records
- ✓ Document storage, sharing and return to work forms
- ✓ Fire roll call and visitor management
- ✓ Access control across single or multiple sites

Best for: businesses that want the broadest feature set, including HR, documents and site safety, in one system.

In short: Syncro is web and app based, accessed through any browser or mobile device. Realtime is installed application software, with your data stored securely in the cloud.

Workforce management capabilities

CompuTime brings every part of workforce management into one connected platform. Below is what each area does, and which system it is available with.

Time & Attendance

SYNCRO

REALTIME

Accurately track employee hours and take control of shifts, lateness and overtime.

- ✓ Flexible shift patterns to suit your business
- ✓ Automated rules to flag lateness and anomalies
- ✓ Overtime and lateness reporting
- ✓ Real time tracking from any location

Absence & Holiday

SYNCRO

REALTIME

Reduce admin and gain insight into absence with self-service and in-depth reporting.

- ✓ Self-service holiday requests and team planner
- ✓ Manager approval workflow with notifications
- ✓ Bradford Factor scoring and absence trends
- ✓ Return to work forms and notifications

Mobile App & GPS Clocking

SYNCRO

Let employees clock in from anywhere, with location captured at the point of clocking.

- ✓ One tap clock in and out on Android or iOS
- ✓ GPS location stamping and travel time
- ✓ Works offline and syncs automatically
- ✓ Holiday requests and timesheets on the go

HR & Document Management

REALTIME

Manage your people and paperwork alongside time and attendance, all in one place.

- ✓ Centralised employee profiles and records
- ✓ Document storage and sharing with staff
- ✓ Onboarding, appraisals and expense approval
- ✓ GDPR compliant data storage

Site safety, security and costing

Realtime extends the same connected platform into site safety, security and project costing, so everything stays in one system.

Fire Roll Call

REALTIME

Know exactly who is on site and run a fast, accurate evacuation from any device.

- ✓ Instant roll call from a phone or tablet
- ✓ Real time visibility of who is on site
- ✓ Marshals complete roll call at the assembly point
- ✓ Works offline, with evacuation reports for audits

Visitor Management

REALTIME

Replace the paper sign-in book with secure, professional digital check-in.

- ✓ Pre-registration and contactless check-in
- ✓ Instant host notifications on arrival
- ✓ Visitor badge printing with photo and QR code
- ✓ Live evacuation lists and audit-ready logs

Access Control

REALTIME

Secure your premises and control who enters, integrated with time and attendance.

- ✓ Card, fob or biometric entry
- ✓ Time zones and access groups
- ✓ Single or multiple entry points and sites
- ✓ Real time access logs and audit trails

Job Costing

REALTIME

See the true cost and profitability of every job by tracking labour against budget.

- ✓ Track labour, materials and overhead
- ✓ Real time visibility of every project
- ✓ Faster, more accurate billing
- ✓ Smarter, data-driven decisions

Module availability is shown as a guide. Some modules are optional add-ons and exact inclusions are confirmed in your tailored quote.

CONNECTED AND FLEXIBLE

Integrations and hardware

Computime fits the way you already work. Export payroll ready data to leading packages, or connect bespoke systems through our open APIs. Choose the clocking hardware that suits your sites, or go device free with the mobile app.

£ Payroll & integrations

- ✓ Sage payroll integration
- ✓ Pegasus payroll export
- ✓ QuickBooks export
- ✓ Bespoke integrations via open API
- ✓ Reduces payroll collation from hours to minutes

⚙️ Clocking hardware options

- ✓ Facial recognition terminals, WiFi enabled
- ✓ Fingerprint terminals
- ✓ RFID card and fob readers
- ✓ Backup RFID card and PIN as standard
- ✓ Or no hardware at all with the mobile app

CLOCKING TERMINALS



Facial recognition
Contactless, WiFi enabled



Fingerprint
Secure, prevents time fraud



RFID card and fob
Simple and affordable

— FROM DAY ONE

Implementation and support

Most customers are up and running within a few days. A dedicated project manager guides you from start to finish, and our Leeds based team handles installation, configuration and training with minimal disruption to your business.

1

Dedicated project manager

A single point of contact assigned to every new customer to guide setup from start to finish.

2

Installation & training

We handle installation and configuration, with in-depth training so your team is confident from the start.

3

UK based helpdesk

Ongoing support from our Leeds team. When you call, you speak to a real person here in the UK.

— WHICH IS RIGHT FOR YOU?

A simple way to decide

Choose Syncro if...

- ✓ Your priority is a fast, modern and easy to use system
- ✓ You have remote, field or mobile staff who clock in by phone
- ✓ You want staff and managers running with minimal training
- ✓ Your core need is time, attendance and absence done well

Choose Realtime if...

- ✓ You want the broadest feature set in one connected system
- ✓ You need HR, document storage and sharing, and return to work forms
- ✓ Site safety matters: visitor management, fire roll call or access control
- ✓ You are happy to invest a little more in setup for greater capability

Let's find the right fit for **your business**

The best way to choose is a short conversation about how you work today and where you want to get to. Our Leeds based team will walk you through either system and prepare a tailored quote, with no pressure and no obligation.

[Book a free demo](#)

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